



HONDROS COLLEGE

Education Verification Request Form

To send a check or money order, please send this form and payment to the following address:
Hondros College
Compliance Department
4140 Executive Parkway
Westerville, Ohio 43081

Please fax back to:
Hondros College
Compliance Department
614-508-6225

The Family Educational Right and Privacy Act of 1974 (as amended) prohibits the release of this information without the student's written consent. Failure to complete this form in its entirety may delay processing of your request. Requests will be processed within 7-10 business days.

Name: _____ Previous Name(s): _____

To ensure accuracy, please provide the last 4 digits of your Social Security Number: ____

Date of Birth: _____

Address: _____

Telephone: (____) _____

- Real Estate Continuing Education
- Real Estate Pre-Licensing
- Post Licensing/Broker Post Licensing
- Appraisal Continuing Education
- Appraisal Pre-Licensing

*Note: Certificates of completion for classes completed after 2008 can be printed free of charge by logging into your Hondros College account at www.hondros.com.

Please send Education Verification Letter to the following address or we can Email/Fax:

I hereby authorize an official copy of my records to be released by Hondros College to the third party listed above. I understand that Hondros College will not release records until all financial obligations are met.

Signature Date

\$80.00 processing fee applies for a n Education Verification Letter.

Visa MasterCard Discover AMEX

Credit Card Number: _____

Expiration Date: ____/____ Security Number: _____

Name as it appears on card: _____